



## COMMONWEALTH of VIRGINIA

*Philip A. Leone*  
Director

*Joint Legislative Audit and Review Commission*  
*Suite 1100, General Assembly Building, Capitol Square*  
*Richmond, Virginia 23219*

*(804) 786-1258*

### MINUTES

May 12, 2003

#### Attending

JLARC MEMBERS: Senator Kevin G. Miller, Chairman; Delegate Lacey E. Putney; Delegate Vincent F. Callahan, Jr.; Senator John H. Chichester; Senator Charles J. Colgan; Delegate Johnny S. Joannou; Delegate Harry J. Parrish; Delegate John A. Rollison III; Senator Walter A. Stosch; Delegate Leo C. Wardrup, Jr.; Mr. Walter J. Kucharski, Ex Officio.

JLARC Staff: Phil Leone, Kirk Jonas, Glen Tittermary, Bob Rotz, John Long, Walt Smiley, Aris Bearse, Wendy Brown, Ashley Colvin, Gerald Craver, Linda Ford, Jeff Geiger, Hal Greer, Ellen Jackson, Paula Lambert, Eric Messick, Jason Powell, Kimberly Sarte, Walt Smiley, Tracey Smith, Christine Wolfe, Becky Torrence.

Others: James T. Roberts, Director (effective 5/12/03), Bryan G. Wagner, Director of Finance, Paris Ashton, Director, Office of Graphic Communications, Marc Bolton, Director, Virginia Distribution Center, Andy Repak, Assistant Director, Bureau of Supply and Asset Management, Department of General Services; D. B. Smit, Commissioner, Department of Motor Vehicles (effective 5/12/03); Richard D. Pulley, representing the Virginia School Boards Association.

The meeting was called to order at 10:00 a.m. by Chairman Miller who recognized Delegate Putney. Delegate Putney introduced two students from E. C. Glass High School in Lynchburg, Virginia, who were present for today's meeting. Chairman Miller welcomed them on behalf of the Commission.

Chairman Miller then turned the meeting over to Phil Leone who welcomed the Commission to the first meeting of the year and reminded members that box lunches would be available around 11:30 a.m.

Mr. Leone then reported the purpose of the meeting was to present the JLARC Workplan for 2003. Mr. Leone also noted the Auditor of Public Accounts' Workplan and Salary Scale Adjustments would be presented.

Mr. Leone reported the first item on the Agenda (Enclosure 1), was a memorandum on "*2003 Legislative and Executive Impact of JLARC Studies*" (Enclosure 2) located under Tab A. He briefly summarized the contents of the memorandum.

Mr. Leone directed the Commission's attention to the Briefing Package (Enclosure 3) and the 2003 JLARC Workplan (Enclosure 4), located under Tab B. Mr. Leone explained that the Commission would be briefed on the planned projects by the Deputy Director, the Division Chiefs and the Project Team Leaders. He then turned the meeting over to Kirk Jonas, Deputy Director.

Mr. Jonas noted three projects under his supervision: (1) *Support for HJR 159: Joint Subcommittee Reviewing Boards and Commissions*, (2) *Acclimation of the Ethnically Diverse Population*, and (3) *Ongoing Review of State Spending*.

Mr. Jonas gave a brief overview of the *HJR 159* project and then turned the meeting over to Linda Ford, project leader for the *Acclimation of the Ethnically Diverse Population* study.

Ms. Ford gave a brief overview of the study. After several questions from the Commission, Ms. Ford turned the meeting over to Walt Smiley, project leader for the *Ongoing Review of State Spending* study.

Following several questions and comments from the Commission, Mr. Smiley turned the meeting over to Bob Rotz, Division Chief, who gave a brief overview of the three projects assigned to his division: (1) *Best Practices for the Support Services of School Divisions*, (2) *State Funding Formula for Educational Technology*, and (3) *Review of Factors and Practices Associated with School Performance*.

Mr. Rotz, project leader, reported on the *Best Practices for the Support Services of School Divisions* study and recognized other members of the study team: Ashley Colvin and Christine Wolfe. He then turned the meeting over to Kimberly Sarte, project leader for the *State Funding Formula for Educational Technology* study.

Ms. Sarte recognized other members of the study team: Wendy Brown and Greg Rest and gave a brief overview of the study. She then turned the meeting over to Hal Greer, project leader for the *Review of Factors and Practices Associated with School Performance*.

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Mr. Greer recognized other members of the study team: Wendy Brown, Ashley Colvin, Paula Lambert and Greg Rest, and briefly gave an overview of the study. He then turned the meeting over to Glen Tittermary, Division Chief, who gave a brief overview of the six projects assigned to his division: (1) *Vehicle Fleet Management*, (3) *Maximizing Virginia's Federal Grant Funding*, (4) *Virginia Retirement System Oversight*, (5) *Internal Service Funds*, and (6) *Computer Resources Web Site Support*.

Mr. Tittermary then turned the meeting over to Aris Bearse, project leader for the *Review of Regional Health Planning Agencies study*, who gave a brief overview of the study.

Mr. Bearse then gave a brief overview of the *Review of Vehicle Fleet Management* study, of which he is also project leader. He then turned the meeting over to Eric Messick, project leader for *Maximizing Virginia's Federal Grant Funding Opportunities* study. Mr. Messick turned the meeting back to Glen Tittermary.

Mr. Tittermary briefly reviewed oversight activities of the Virginia Retirement System project of which Trish Bishop is the VRS Legislative Analyst, and reported VRS staff would be present at the July meeting for their semi-annual presentation.

Mr. Tittermary then gave a brief summary of the on-going Internal Service Funds project and the Computer Services Support activities. He turned the meeting back to Phil Leone.

Mr. Leone requested approval of the 2003 JLARC Workplan. A motion was made, seconded and unanimously adopted to approve the 2003 Workplan.

Mr. Leone reported staff needed guidance from the Commission regarding future studies and requested a Work Session be held prior to the July meeting to which the Commission agreed.

Mr. Leone then turned the meeting over to Walt Kucharski, Auditor of Public Accounts, who directed the Commission's attention to the Briefing Package (Enclosure 4) and the Annual Workplan and Salary Scale Adjustments (Enclosure 5) located under Tab C.

Following several questions and comments from the Commission, a motion was made, seconded and unanimously adopted to receive the 2003 Annual Workplan.

A motion was made, seconded and unanimously adopted to approve the Salary Scale Adjustments for the Auditor's Office.

Ms. Linda Ford then directed the Commission's attention to a "Request for Changes to Internal Service Fund Rates by the Department of General Services" located under Tab D (Enclosure 6).

Following numerous comments and questions, a motion was made, seconded and adopted to defer action until the June meeting.

Mr. Leone reported the last item on the Agenda was a letter from Delegate Joannou requesting a study regarding the implication of granting fiscal autonomy to elected school boards (Enclosure 7).

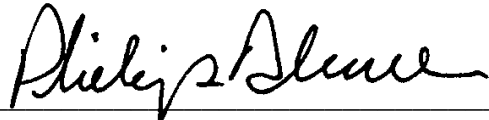
Delegate Joannou spoke to the request and Chairman Miller recognized Dick Pulley representing the Virginia School Boards Association who also spoke to the request.

After much discussion and numerous comments, a motion was made, seconded and adopted to pass this request by for the day.

Mr. Leone reported the next meeting would be held June 9, 2003.

The Commission rose at 1:15 p.m.

Approved by:



Philip A. Leone, Director

Date:

May 16, 2003

Prepared by:



Becky C. Torrence  
Administrative Support Specialist II/  
Legislative Activities Specialist